



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, June 18, 2012 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	07/16/2012

MEMBERS PRESENT

Fran Franklin, Professional Member, **President, Presiding**
Rochelle Mason, Professional Member, **Vice President**
Sandra Bisgood, Public Member, **Secretary**
Yen-Anh Gibson, Public Member
Kyla Teed, Public Member
Philip Thompson, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Heeney, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBER ABSENT

Florienda Scott-Cobb, Professional Member

ALSO PRESENT

Katie Feiner, NASW DE
Dr. Delores Finfinger-Wright, Delaware State University
Julie LaBadia, Wilcox & Fetzer
John Shuford, NASW DE

CALL TO ORDER

Dr. Franklin called the meeting to order at 9:06 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the May 21, 2012, minutes for approval. Ms. Mason made a motion, seconded by Mr. Thompson, to approve the minutes as written. Motion unanimously carried.

UNFINISHED BUSINESS

Review Previously Tabled Application to Sit for the ASWB Exam for Chanda Jackson

The Board reviewed the previously tabled application for Chanda Jackson. Ms. Williams advised the Board that notification was sent to Ms. Jackson on April 18, 2012 advising her that her application had been tabled, due to having an estimates number of supervisory and one to one hours; the Board requested that another supervisory reference form be submitted with the exact number of hours. Ms. Williams informed the Board that the notification was sent via regular and certified mail, in which the green card was received showing that the mail had been received by an individual at Ms. Jackson's address. Since the notification, the Board office has not received any documentation or communication from Ms. Jackson or from anyone on her behalf. Ms. Mason made a motion, seconded by Mr. Thompson, to propose to deny Ms. Jackson's application due to insufficient documentation. Motion unanimously carried.

RULES AND REGULATIONS PUBLIC HEARING (9:15 a.m.)

At 9:22 a.m., Dr. Franklin called the public hearing to order. Verbatim testimony was taken by the court reporter. Ms. Heeney stated the purpose of the hearing. The following items were marked as Board Exhibits for the record: Board Exhibit 1 – News Journal publication affidavit; Board Exhibit 2 – Delaware State News publication affidavit. The board introduced themselves for the record. Dr. Franklin opened the floor to the public for comments. Mr. John Shuford testified that he was glad to see an official statement from the Board pertaining to supervision and the statement would make it clear to applicants what is expected for supervision.

At 9:28 a.m., the Board went off the record for deliberations. At 9:30 p.m., the Board went back on the record. Dr. Franklin moved, seconded by Ms. Mason, to adopt the proposed rules and regulations as written. Motion unanimously carried. The hearing adjourned at 9:31 a.m.

NEW BUSINESS

Review Chief Hearing Officer's Recommendation for Case 31-06-11 Against Mark Thalheimer

The Board reviewed the recommendation from the Chief Hearing Officer in regards to case 31-06-11 against Mark Thalheimer. Ms. Heeney explained the process of the Chief Hearing Officer's role with the Board. After much discussion, the Board determined there were violations in respect to the transportation issue. The Board made the decision was made not to adopt the Chief Hearing Officer's recommendations. Ms. Mason made a motion, seconded by Ms. Bisgood, to place Mr. Thalheimer's license on probation for a minimum of 6 months; he must complete 12 hours of face to face continuing education hours in the areas of client boundaries, code of conduct, ethics, and company policies. The continuing education required cannot be used towards the current licensure cycle. Motion unanimously carried.

Ms. Heeney will prepare an order to show the amendments, which the Board will review during their next regularly scheduled meeting.

The Board observed a brief recess from 11:05 a.m. to 11:13 a.m.

Status of Complaints

The Board was advised that Case 31-03-10 has been officially closed and Case 31-03-12 was assigned to Ms. Mason.

Review of Application to Sit for the ASWB Exam (Full Board Review Needed) – Casey Dailey

Ms. Mason made a motion, seconded by Ms. Bisgood, to approve the application to sit for the ASWB exam for Casey Dailey. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam (Full Board Review Needed) – Thomas Sandoz

Ms. Mason made a motion, seconded by Ms. Bisgood, to approve the application to sit for the ASWB exam for Thomas Sandoz. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam (Full Board Review Needed) – Debony Lee

Mr. Thompson made a motion, seconded by Ms. Mason; to table the application to sit for the ASWB exam for Debony Lee, for additional information from Ms. Lee's supervisor to describe in what capacity Ms. Lee has the inability to provide adequate clinical diagnoses and biopsychosocial assessments. Motion unanimously carried.

UNFINISHED BUSINESS

Review Previously Tabled Application for Licensure by Reciprocity for Cynthia Vordenbaum

The Board reviewed the previously tabled application for Cynthia Vordenbaum. Ms. Vordenbaum was able to locate her previous supervisor who sent in the supervisory reference form. Ms. Mason made a motion, seconded by Mr. Thompson to approve the application for licensure by reciprocity for Cynthia Vordenbaum. Motion unanimously carried.

NEXT MEETING

The next meeting will be held on July 16, 2012 at 9:00 a.m. in Conference Room A.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Ms. Williams advised the Board that Delaware was highlighted in the ASWB Newsletter. Dr. Franklin and Ms. Williams collaborated on the article.

Ms. Gibson provided the Board with an update of the ASWB's New Board Member Orientation Training, which she attended in Washington D.C.

PUBLIC COMMENT

Mr. Shuford introduced Ms. Feiner, who will be working in the NASW DE office. The NASW DE is currently working on a continuing education program.

UNFINISHED BUSINESS

Review Draft Regarding Revisions to Statute and Rules and Regulations

The Board continued to revise the draft of the proposed statute, which Ms. Heeney prepared, based on previous discussions.

Review Draft Letter to Stake Holders Regarding Proposed Revisions to the Statute and Rules & Regulations

This item was tabled until the proposed revisions of the statute and rules and regulations are completed.

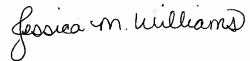
CORRESPONDENCE

There was no correspondence.

ADJOURNMENT

Dr. Franklin made a motion, seconded by Ms. Mason, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 12:31 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners